Synergy: The Journal of Contemporary Asian Studies is currently recruiting for the 2020-2021 year (September 2020 – August 2021). Synergy is an academic journal with a regional focus on East, Southeast, and South Asia, founded at the Asian Institute, Munk School of Global Affairs and Public Policy at the University of Toronto. The goal of the journal is to stimulate and generate vibrant academic discussions on current developments in the Asia-Pacific region. The journal consists mainly of submissions of Academic Articles, Op-eds, and Event Reports that centre on Asia’s rising prominence and economic growth in the recent decade. The articles are published online throughout the year and compiled into a print publication at the end of each academic year.

Expected Workload
We expect involvement in Synergy to occupy an average of 1-2 hours per week, based on assigned tasks and meetings. This commitment increases in scale and fluctuation for executives sitting on the core editorial committee i.e. the Associate Editor-in-Chief, and Lead Editors.

Our team is split into three sections, each led by Lead Editor(s) - East Asia, Southeast Asia, and South Asia. We are looking for applicants in the following positions:

CORE EDITORIAL COMMITTEE
The Core Editorial Committee is the highest administrative body of the Synergy: Journal of Contemporary Asian Studies. The Core Editorial Committee positions are intensive in nature, and require committed applicants who are ready to be a leading and motivating force behind the Journal's operations. This call for applications is recruiting for Synergy’s core editorial committee during the 2019-2020 academic cycle.

POSITIONS AVAILABLE:

The Lead Editor, Southeast Asia Section, shall (1):
- Ensure that submissions follow Synergy’s Submission Guidelines and include all required materials for publication (i.e. “Title”, “Bio”, “Abstract”, “Keywords”, “Reference List”, and citations in Chicago format).
- Ensure that copy-editors comply with Synergy’s Editorial Guidelines.
- Oversee and manage all Synergy personnel belonging to your section (i.e. Copy-editors, Event Reporters, and Contributors).
- Act as the chair of section meetings.
- Coordinate external promotional effort for attracting submissions and interests for your respective section
- Send out “Call for Submissions” to relevant departments at UofT and other universities on Synergy’s contact list.

GENERAL EXECUTIVE POSITIONS

Copy-Editor (East Asia, South Asia, and Southeast Asian Sections; 1 per section)
A copy-editor is required to review the submissions approved by the sectional Lead Editor. The copy-editor’s edits must strictly follow Synergy’s Submission and Editorial Guidelines, and be proficient in Chicago citation style and
academic writing. The copy-editor will edit a range of written pieces, from external submissions to internal publications, research papers, and event reports.

**Event Reporter (East Asia Section, 1)**
An event reporter is required to attend an event assigned weeks in advance. Synergy requires event reports to be finalized for publication a week after the event.

- Past experience in writing or news reporting is an asset but not required
- Must have a solid academic background on the political, economic, and/or social phenomena of the desired regional section (i.e. must demonstrate a comprehensive knowledge on the current affairs of the East Asia region to be considered for the East Asia Section)
- A typical event reporter at Synergy reports on one or two events per month. However, this may vary according to the event schedules.

**Contributor (East Asia, South Asia, and Southeast Asian Sections; 2-3 per section)**
Contributors at Synergy are expected to submit a piece of content on a bi-weekly basis pertaining to their regional section. Contributors are expected to add a personal opinion in their submissions. A contributor may choose to work on either:

- A short biography of (preferably lesser-known) contemporary actors (500-750 words)
- A short summary of contemporary events (500-750 words)
- An interview Q&A with a prominent figure pertaining to the contributor’s research interests (i.e. an interview with a diplomat, heads of NGOs, public representatives, professors, etc.)

**Application Process**
Please fill out the following Google Form: [https://forms.gle/3YQfAbjEFCx6wD6TA](https://forms.gle/3YQfAbjEFCx6wD6TA)

Requests for interviews will be sent shortly after to determine your placement. Please submit your application by **11:59 pm, Monday, April 20th**. All applications are reviewed on a rolling basis. We encourage applicants from all disciplines and years of study (i.e. not limited to undergraduates), contingent on enrollment at the University of Toronto for the duration of your term.

Please direct questions about the journal or editorial positions in general to inquiries@utsynergyjournal.org, or visit our website at [http://utsynergyjournal.org/](http://utsynergyjournal.org/) for more information about the journal. We look forward to your application!

Best regards,

**Editorial Committee**
Synergy: The Journal of Contemporary Asian Studies